

# RENT DEMAND LETTER

**From**

**To**

**Date:**

**RE: Demand Letter for Rent Payment**

Dear \_\_\_\_\_,

This letter serves as formal notice that you currently owe an outstanding rent amount of \$ \_\_\_\_\_ for the rental period \_\_\_\_\_.

Payment was originally due on \_\_\_\_\_. A penalty of \$ \_\_\_\_\_ has been assessed bringing the total amount owed to \_\_\_\_\_.

Despite previous attempts to collect the owed rent and penalty amount, payment has not been received. Please consider this a final demand for payment.

Unless the full amount is received by \_\_\_\_\_, I will pursue further action to recover the debt, including referring the matter to a collections agency or seeking legal remedies available under state law.

If you have questions about this debt or believe there is an error, please contact me immediately.

Sincerely,

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