**RENT DEMAND LETTER**

**From**  
[SENDER'S NAME]

[STREET ADDRESS]  
[CITY, STATE, ZIP]  
[PHONE]  
[E-MAIL]

**To**

[RECIPIENT'S NAME]

[STREET ADDRESS]  
[CITY, STATE, ZIP]

**Date**: [DATE]

**RE: Demand Letter for Rent Payment**

Dear [RECIPIENT'S NAME],

This letter serves as formal notice that you currently owe an outstanding rent amount of **$**[AMOUNT OWED] for the rental period [UNPAID RENTAL PERIOD].

Payment was originally due on [ORIGINAL DUE DATE]. A penalty of [PENALTY AMOUNT] has been assessed, bringing the total owed to [TOTAL AMOUNT DUE].

Despite previous attempts to collect the owed rent and penalty amount, payment has not been received. Please consider this a final demand for payment.

Unless the full amount is received by [DUE DATE], I will pursue further action to recover the debt, including referring the matter to a collections agency or seeking legal remedies available under state law.

If you have questions about this debt or believe there is an error, please contact me immediately.

Sincerely,

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