**BREACH OF CONTRACT DEMAND LETTER**

[CLAIMANT'S NAME]  
[STREET ADDRESS]  
[CITY, STATE, ZIP CODE]  
[PHONE NUMBER]  
[E-MAIL]

Date: [DATE]

[RECIPIENT'S NAME]  
[STREET ADDRESS]  
[CITY, STATE, ZIP CODE]  
[E-MAIL]

**Re: Breach of Contract Demand Letter**

Dear [RECIPIENT'S NAME],

This letter serves as formal notice regarding your breach of our contract dated on [ORIGINAL CONTRACT DATE].

As of the date of this notice, you have failed to perform the following obligations or have breached the contract by: [DESCRIBE BREACH].

Therefore, to satisfy the breach, this letter demands that you cure the issue with the following actions: [DESCRIBE HOW TO CURE].

This demand must be handled within [#] days of receiving this letter. If you do not cure this breach within this time, I reserve the right to pursue all available legal remedies, including filing a lawsuit for damages, without further notice.

I prefer to resolve this matter amicably and encourage you to contact me as soon as possible to confirm your intention to comply.

Sincerely,

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